
COUNCIL BULLETIN

Issue Number 24/2018
Friday, 15 June 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
The Directorate of Governance - Democratic Services

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Telephone: 01992 564000



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted		
TBC	To be confirmed		Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 25 June 2018 – 1 July 2018

Monday 25 June	7.00pm	Constitution Working Group		CR2
Tuesday 26 June	7.30pm	Neighbourhoods Select Committee		CR1
Wednesday 27 June	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 28 June	7.00pm	Member Training – Transformation for Councillors		CR1
Friday 29 June				
Saturday 30 June				
Sunday 1 July				

Week Two: 2 July 2018 – 8 July 2018

Monday 2 July				
Tuesday 3 July	10.00am 7.15pm	Licensing Sub-Committee Governance Select Committee		CC CC
Wednesday 4 July	7.30pm	District Development Management Committee		CC
Thursday 5 July	2.00pm	Member Training - Local Authority Finance and Budget Process		CR1
Friday 6 July				
Saturday 7 July				
Sunday 8 July				

Week Three: 9 July 2018 – 15 July 2018

Monday 9 July	7.30pm	Resources Select Committee		CR1
Tuesday 10 July	6.00pm	Member Training - Code of Conduct (Repeat)		CC
Wednesday 11 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East		CR1 CC
Thursday 12 July				
Friday 13 July				
Saturday 14 July				
Sunday 15 July				

Week Four: 16 July 2018 – 22 July 2018

Monday 16 July	7.00pm	Joint Consultative Committee		CR1
Tuesday 17 July	7.00pm 7.00pm	Epping Forest Youth Council Cabinet		CR1 CC
Wednesday 18 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 19 July	6.00pm 7.30pm	Standards Committee Asset Management and Economic Development Cabinet Committee		CR1 CC
Friday 20 July				
Saturday 21 July				
Sunday 22 July				

PART B - GENERAL INFORMATION

1. MEMBER TRAINING REMINDER

Please be reminded of the following Member Training;

- Chairmanship Skills – 19 June 2018 – 6pm ~ 9pm

Attendees;
Steven Heather
Steven Neville
David Stocker

- Transformation – 28 June 2018 – 7pm ~ 9pm

Attendees;
Peter Bolton
Heather Brady
Rose Brookes
Steven Heather
Sam Kane
Steven Neville
David Stocker
Liz Webster
Janet Whitehouse

- Local Authority Finance and Budget Process – 5 July 2018 – 2pm ~ 4pm

Attendees;
Peter Bolton
Ian Hadley
Steven Heather
Sam Kane
David Stocker
Janet Whitehouse

- Code of Conduct (repeat) – 10 July 2018 – 6pm ~ 8.30pm

Attendees;
Peter Bolton
Rose Brookes
Steven Heather
Stephen Murray

Would Councillors who will be attending but are not listed above kindly advise Kim Partridge, kpartridge@eppingforestdc.gov.uk as soon as possible.

(Further information: Kim Partridge ext 4443)

2. RESPONSE TO PROPOSAL TO MERGE EPPING FOREST COLLEGE WITH NEW CITY COUNCIL (Pages 13 - 16)

Please see attached.

3. AMENDMENT - CORPORATE ENFORCEMENT POLICY 2018

Consultation runs from 15 June to 30 June 2018.

Introduction and background

The Council is responsible for enforcement in a wide range of areas, this enforcement can take many different forms including undertaking inspections, investigating complaints, providing advice, licensing activities, persons or premises, issuing statutory or fixed penalty notices, taking prosecutions and undertaking works in default of those responsible.

The decision of when and what enforcement action to take (or not take) can have serious implications and it is important that there is an effective policy in place to ensure that officers take a consistent approach. With this in mind the Council has reviewed and updated its Corporate Enforcement policy having regard to the Statutory Regulators Code and the five principles of good regulation (that regulatory activities should be transparent, accountable, proportionate, consistent and targeted).

In general the Council will treat compliant individuals and businesses with lighter, alternative interventions and other incentives but for those who commit serious breaches or flout the law we will not hesitate to take all necessary enforcement action. The intention is that this overarching policy will be supplemented by further documents specific to each area of regulation. This will help to provide a clear and consistent approach that businesses and others can understand.

Consultation information

We want to get this right, so your views would be greatly appreciated, please send any comments on the 2018 version of the policy (below) to r-ray@eppingforestdc.gov.uk.

Contact

If you have any questions about this consultation, contact Robin Ray at r-ray@eppingforestdc.gov.uk or 01223 457951.

Post any correspondence to Robin Ray, Epping Forest District Council, Civic Offices, Epping, Essex, CM16 4BZ.

Additional information and documents

Corporate Enforcement Policy 2018 [see above].

Next steps

All submitted comments will be considered and where appropriate the policy amended prior to submission to Cabinet for approval and publication on our website.

4. SERVICE OF THANKSGIVING AND REMEMBRANCE PETER ADAMS MBE (Pages 17 - 18)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 19 - 20)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Khyva Limited

Address of Premises: 40 Coolgardie Avenue, Chigwell, Essex, IG7 5AY

Brief details of the natures of the application: This is an application for a premises licence for an online hamper business (www.Khyva.com), the applicant would like to include alcohol in the hampers. This will be sales via the website only. There will be no consumption on the premises.

Supply of Alcohol

Monday to Sunday- 09:00- 17:00

Hours Premises Are open to the public

Monday to Sunday - 09:00-17:00

Consultation Period From: 7 June 2018- 4 July 2018

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Officer

Kim Tuckey 01992 564034
Sarah Moran 01992 564270
Handan Ibrahim 01992 564153
Joanne Owen 01992 56 4721
Denise Bastick 01992 564334
Jane Mullinger 01992 564461

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

EPF/0184/18 – Rozel Loughton Lane Theydon Bois Essex CM16 7JY - Construction of new chalet bungalow in land to rear of Rozel. Re-submission of refused application EPF/2364/17 – Sukhdeep Jhooti- ext. 4298 - Written reps

EPF/1943/17 – End House 8 Hill Crest Road Stanford River Essex CM5 9SH - Construction of 1 new dwelling. Re-submission of refused application: EPF/1046/17 – Ian Ansell ext. 4481 – Written reps

EPF/2248/17 – 1 Mount End, Mount End Road, Theydon Mount Epping Essex CM16 7PS - Demolition of barn and erection of two detached houses – Ian Ansell ext. 4481 – Written reps

EPF/2448/17 – 38 High Road North Weald Essex CM16 6BU - Change of use from post office (A1) to takeaway (A5), installation of extract flue and alterations to front elevation. Revision to previous refused scheme with revised opening hours (11am - 9pm) – Jill Shingler ext. 4106

2. Forthcoming Planning Inquiries/Hearings -

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/3063/17 – Quires Green Walls Green Willingale Ongar Essex CM5 0QP - Demolition of existing garage block and construction of new garage building with study and shower room to rear and room within roof – Allowed with conditions

EPF/2648/17 – 30 Boxted Close Buckhurst Hill Essex IG9 6BX - Loft conversion with front and rear dormers – Allowed with conditions

5. Tree Preservation Orders

TPO/EPF/03/18 – Hobbs Cross Farmhouse and 3 Hobbs Cross Cottages, Hobbs Cross Road, Theydon Garnon CM16 7NY – Effective from 6th June 2018

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

Proposed enforcement action, which will be initiated on

Case Officer: S. Hart

Ref No: ENF/0299/18 Area Plans Sub/Parish: Chigwell

Date Investigation started:

PL/Number: PL000979

Site Address: 49 Manor Road, Chigwell IG7 5PL

Breach of planning control: Without permission the erection of an outbuilding over 2.5 metres in height within 2 metres of a boundary.

Intended action: To issue an enforcement notice requiring the removal of the outbuilding

Case Officer: S. Hart

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.